

FOR OFFICE USE:

APPLICANT NUMBER:

**APPLICATION FORM****ADMISSIONS 2018/2019****SECTION A****PERSONAL PARTICULARS**

Surname:

First Name:

Mid Name:

Affix 2 Passport size  
photographs here

Gender M/F

 

Date of Birth

D	D	M	M	Y	Y	Y	Y
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Passport No.

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**SECTION B****STUDY CAMPUS**

Study campus applied to - please tick (✓)

Arusha:

☐

Oshakati, Namibia:

☐

Zanzibar:

☐

- Please complete this form in CAPITAL LETTERS in ink (or a ballpoint pen).
  - This form may be submitted in hand or emailed at the Luz Institute, Arusha
- NB: Prior to filling this form, make sure you have the Luz Institute form 2A for Applications of 2018 - 2019**

<b>SECTION C</b>	<b>PREVIOUS CANDIDATE</b>	<p style="text-align: center;"><i>Have you ever been registered at Luz Institute</i></p> <p>PLEASE TICK:</p> <p>YES: <input type="checkbox"/> NO: <input type="checkbox"/> If YES, enter your previous candidate number: <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/> <input style="width: 40px;" type="text"/></p>
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<b>SECTION D</b>	<b>CERTIFICATE OF SECONDARY SCHOOL EDUCATION (CSSE/ACSSE)</b>	
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	If CSSE written previously, state year:	Y	Y	Y	Y
	If ACSSE written previously, state year:	Y	Y	Y	Y

<b>SECTION E</b>	<b>CHOICE OF YOUR STUDY PROGRAMMES</b>		Fill in the appropriate selected course code			
	<b>Choice</b>	<b>Certificate programme</b>	<b>Diploma programme</b>	<b>Bachelor programme</b>	<b>Masters programme</b>	<b>Executive programme</b>
	<b>1<sup>st</sup> Choice</b>					
	<b>2<sup>nd</sup> Choice</b>					

[illegible]

SECTION G	HOUSING APPLICATION	<p>Currently, Luz Institute does not provide accommodation for applicants. However, the Institute may provide assistance for housing arrangements for individuals coming from outside Arusha. Housing and accommodation are reserved for Executive short courses only upon early request!</p>
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<b>SECTION II</b>	<b>FINANCIAL SUPPORT*</b>	<p style="text-align: center;"><i>Please, tick (✓) whichever applicable to you</i></p> <p>I would like to apply for Luz Institute's financial support: <input style="float: right;" type="checkbox"/></p> <p>I do not wish to be considered for students' financial support: <input style="float: right;" type="checkbox"/></p>
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**\*Minimum financial grants are made available for students from disadvantaged backgrounds**

Please, tick (✓) whichever applicable to you

I would like to apply for Luz Institute's financial support: ☐

I do not wish to be considered for students' financial support: ☐

**\*Minimum financial grants are made available for students from disadvantaged backgrounds**

<b>SECTION I</b>	<b>CONTACT DETAILS OF PARENT/GUARDIAN/FEE PAYER</b>	<b>Country/ Zip code:</b>																																																																
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**CONTACT DETAILS OF PARENT/GUARDIAN/FEE PAYER**

Country/ Zip code:

## Address

Tel. number:

**Title:**

**Surname:**

**First name:**

**Mid name:**

**E-mail:**

SECTION J	APPLICATION FEE – <i>Please enclose your proof of payment (receipt/ cheque)</i>	Tshs /USD:					

**APPLICATION FEE** – *Please enclose your proof of payment (receipt/cheque)*

**Tshs /USD:**

**SECTION K****CHECKLIST - *Your Luz Application form***

AT THIS POINT YOU MAY STILL SUBMIT YOUR APPLICATION EVEN IF YOU HAVE NOT YET RECEIVED SOME OF THE CERTIFICATES. REMEMBER TO SEND OTHER CERTIFICATES AS SOON AS ARE AVAILABLE, CITING YOUR ACADEMIC COURSE OF INTEREST AND APPLICANT NUMBER.

1. I've entered my CSSE/ACCE registration in Section D..... ☐
2. I've filled the appropriate course title and course code..... ☐
3. I've signed Section K..... ☐
4. I've enclosed the application fee or proof of payment..... ☐
5. I've correctly selected the campus for my studies in Section B..... ☐
6. I've enclosed certified copies of my certificates – CSSE/ACSSE..... ☐
7. (In case you have attended any other college previously) I've enclosed a **copy** of my original transcript and leaving certificate/s..... ☐

**SECTION L****APPLICANT'S DECLARATIONS**

1. The information provided herein is absolute and accurate. If any of it is found to be partial, counterfeit or disingenuous the Institute may cancel any offer made, or my registration.
2. I hereby embark on abiding to the rules of Luz Institute.
3. I agree to be responsible for the payment of all the fees and charges due and payable by me to Luz Institute for all course programs for which I hereby register.
4. I accept, agree and acknowledge that Luz Institute may store, process, or retrieve my academic and personal data and documents in electronic or other formats I've provided to the Institution for processing my admission, examinations, or making any other decision directly from examining authorities and that Luz Institute may use and transfer any data and documents in electronic or other formats to NACTE, TCU, or any other academic authority, whichever pertinent.
5. I agree to hold responsibility to update and notify Luz Institute for all changes related to my personal and/or academic details.
6. I hereby waive all claims against Luz Institute for any damages or loss suffered while I am, or as a consequence of my being, a student of the Institute, for damage to any property belonging to me or any other person, howsoever such damage or loss is caused, including but not limited through the laxity of the Institute or any official, employee or representative of the Institute, or in respect of my own negligence or willful acts or omissions.

Applicant's Signature.....

Date:

D	D	M	M	Y	Y	Y	Y
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WELCOME TO LUZ INSTITUTE